
In attendance:

- Doreen McCoubrie
- Mike Hemsley
- Rogers Glispy
- Kisha Vaughn
- Cynthia Young
- Annette White
- Earl Edwards

President's Report

- ✚ Cynthia stated that she ordered a pop up tent and a tablecloth from the marketing budget that was allotted to the association.
- ✚ Safe sports training is online, but you have to take a test and quizzes after each segment, and it takes approximately 2-3 hours to complete.
 - If done at the officials meeting we only have to sign off that we viewed the video
 - Cynthia and Nelson have discussed having trainings done at recreation centers locally and in the Reading area.
- ✚ Child Abuse Clearances with the new state law, how can it be enforced? It requires parents, coaches, or volunteers that work with youth to have clearances done
- ✚ Accreditation: Website needed the budget posted. It is now updated and we have received full accreditation.

Vice President's Report

No report

Secretary's Report

No report

Treasurer's Report

- ✚ After 1st quarter taxes will be filed. Will file April 15, although due date is May 15.
- ✚ Rogers will get tax form from Annette

Financial Secretary's Report

- ✚ See attached report
- ✚ Reporting is more streamlined from National
- ✚ No QuickBooks yet



- Cost a onetime fee of \$299.00 or \$399.00 or \$200 with technical support and upgrades
- ✚ There is no way to see what comes out for Kelsey, with the new format

Committee Reports:

Sports Committees

High Performance

- ✚ There was no indoor meet, still looking for facilities
- ✚ Looking to have Masters and Youth at the same facility around the same time
- ✚ It was suggested that we build into the budget for the annual conference for delegates for each sports committee
- ✚ How do we elect delegates for a representative for each sports committee?
- ✚ We can change the Bylaws to address that as issue as long as it does not go against the national office

Long Distance Running

- ✚ We are still looking for a chair for LDR

Youth Athletics

- ✚ Nelson's report was read. See attached report
- ✚ Cynthia stated that she has received confirmation from David that the Youth Nationals will be in Mid-Atlantic in 2016.
 - Cynthia would like to talk to Lionel and David by the end of this month June would be too late
- ✚ 2016 Mid-Atlantic Meets
 - East Region Open Masters Championships and Nationals
 - Youth Association and Championship
 - Youth Nationals
 - Region 2 Youth JO

Administrative Committees

Law and Legislation

No report

Membership

- ✚ Deadline for membership for the Cross Country Championships will be November 1st

Budget and Finance

- ✚ No report

Coaching Education

- ✚ Safe sport needs to be completed by the end of the calendar year or coaches level 1 will not be valid
- ✚ Structure needs to be in place for coaching education Rogers is willing to head the committee if someone can replace him as treasurer.
- ✚ Coaches level 2 will be mandated from the Olympics Committee



Officials

- ✚ There are 218 current officials
- ✚ Safe sport training will be done at officials meeting instead of a speaker, and will be followed by a clinic for electronic digital measuring
- ✚ Safe sport training by the end of 2015 or officials certification will not be valid
- ✚ Mandating background checks for the Nationals
- ✚ TC logic is for the youth and only good for one year at a cost of \$8 the coaches registry is good for 2 years at a cost of \$26

Communications

No report

Awards

No report

Old Business

- ✚ We need to follow up with BJ in regards to his November recommendations
 - ❖ The necessary software package
 - ❖ Simplified reporting
 - ❖ Tune up for chart of accounts
 - ❖ Budget process, policy, and protocol
 - ❖ Checks and balances
- ✚ EDM-Electronic Digital Measuring
 - ❖ A usage agreement needs to be implemented
 - ❖ Enumeration of the pieces and the condition of the equipment when received and returned

New Business

No new business

Minutes submitted by: Kisha D. Vaughn



2015

JAN

CY	ADM	12-Jan
EM	ADM	12-Jan
AW	ADM	14-Jan
EE	OC	28-Jan
NB	YC	16-Jan
NB	YC	16-Jan
NB	YC	23-Jan
NB	YC	23-Jan
NB	YC	23-Jan

JAN

FEB

DM	ADM	2-Feb
RG	ADM	6-Feb
CY	ADM	7-Feb
CY	ADM	7-Feb

CY	ADM	7-Feb
RG	ADM	9-Feb
CY	ADM	23-Feb
RJ	LDR	2-Feb
RG	HP	9-Feb
EE	OC	23-Feb
EE	OC	23-Feb
NB	YC	2-Feb

FEB

MAR

CY	ADM	4-Mar
CY	ADM	16-Mar
CY	ADM	18-Mar
RG	HP	4-Mar

MAR

MAUSATF Luncheon
Luncheon refund
Printer Ink
Officials Annual Mtg
Officials meal Assoc Champs
Paper & Platic products
Indoor facility rental
Widener Univ clean up
Indoor timer

GRAND TOTALS

Fax line
Reordered Checks
Banquet Cater
Executvie Committee Jackets

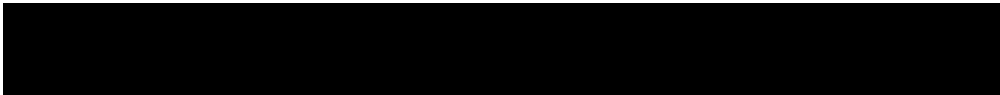
Official Jackets
Luncheon awards
Luncheon refund
Postage
HP Luncheon awards
Postage
Officials award
Officials stipend Assoc Champs

GRAND TOTALS

Luncheon Booklets
Website management
Annual mtg breakfast
HP awards mailed out

GRAND TOTALS

\$	650.00	#7511
\$	33.00	#7513
\$	61.46	cc
\$	1,000.00	cc
\$	232.43	60754731-8
\$	47.77	60754731-8
\$	1,250.00	60754730-5
\$	200.00	60754731-6
\$	1,100.00	60754731-7



\$	119.88	#7539
\$	364.59	directdebit
\$	3,015.80	#7542
\$	662.40	#7543

\$	984.00	#7543
\$	423.24	#7541
\$	33.00	pending
\$	85.29	#7540
\$	801.70	#7541
\$	4.99	pending
\$	45.88	pending
\$	1,875.00	#7514-7538



\$	127.80	pending
\$	2,360.00	pending
\$	1,086.96	pending
\$	49.00	cc



Geo Clay Fire Company

Gene Dykes

Best Buy

Hilton Garden Inn

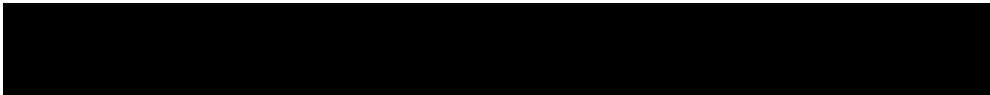
Sam's Club

Sam's Club

Widener University

Kevin Cunningham

Marc Logue



Doreen McCoubrie

Harland Clarke Chk orders

Di Antiono Catering

Lloydsixsmith

Lloydsixsmith
R-N-J Plaques & Engraving
Maria Gandolfo
Robin Jefferis
R-N-J Plaques & Engraving
Earl Edwards
Earl Edwards
various officials



Cynthia Young
Servarent Group LLC
USATF
USPS





see list

one person was pd \$150



listed on 2014 budget



\$

4,574.66

.00 owed \$75.00 from XC

\$

8,415.77

\$

3,623.76

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REVENUE	--2012--	--2012--	--2013--	--2013--	2014	2014	2015	2015
	--Budget--	Actual	--Budget--	Actual	Proposed	Actual	Proposed	Actual
Administration:		as of 8/21		as of 12/31		as of 11/17/14		
Individual Membership (912* x)							86135.00	12108.54
Awards Luncheon	2000	2035.00	2035	1560.00	2100	2100.00	3300.00	1864.18
Investment Interest	1200	768.16	1000	2250.64	1500	1582.98		0.00
Coaching Education								
Miscellaneous								0.00
National Sanction Fee Inflow		44990.00	44990	7190.00		6075.00		500.00
Third Party Insurance Inflow		150.00	150	250.00		0.00		0.00
Coach Background Screening inflow								
Workshop Inflow								
Total Administration	3,200	47,943.16	48,175	11,250.64	3,600.00	9,757.98	89,435.00	14,472.72
High Performance:								
Individual Membership	16000	27500.00	19000	23005.00	22,000	36050.00	0.00	0.00
Organization Membership (14*)	700	625.00	750	1025.00	700	1550.00	950.00	425.00
Sanctions (net)	700	830.00	1000	200.00	1000	380.00	600.00	670.00
Indoor & Outdoor T & F Meets					4500	6125	6,000.00	
Other Events			3200		4000		3,500.00	
Promotional Merchandise			1000		1000		1,000.00	
Total High Performance	17,400	28,955.00	24,950	24,230.00	33,200.00	44,105.00	12,050.00	1,095.00
Long Distance Running:								
Individual Membership	14500	24600.00	14500	19470.00	19000	37920.00	0.00	
Organization Membership (10*)	4100	3925.00	4100	2825.00	2800	2675.00	4100.00	300.00
Sanctions (net)	11885	12850.00	11885	9200.00	14500	17665.00	11885.00	3210.00
Miscellaneous(Donation)							0.00	600.00
Total Long Distance Running	30,485	41,375.00	30,485	31,495.00	36,300.00	58,260.00	15,985.00	4,110.00
OFFICIALS:								
Certification Fees (* \$65)	4875	1170.00	5225	8255.00	650	1950.00	665.00	260.00
Clinic Fees					350		0.00	
Equipment Rental							300.00	
Individual Membership	4500	5075.00	4000	3713.00	1700	6620.00	0.00	0.00
Merchandise Sales:								
Officials' Clothing(jackets)						204.00	0.00	984.00
Rule Books	150	150.00	150	1500.00	870	320.00	150.00	0.00
Miscellaneous		315.00	300	36.00	1160	0.00	615.00	0.00
Total Officials	9,525	6,710.00	9,675	13,504.00	4,730.00	9,094.00	1,730.00	1,244.00
Youth Athletics:								
Individual Membership	25000	32475.00	25000	27707.00	36000	38635.00	0	0.00
Organization Membership (24*X)	1200	975.00	900	3525.00	1800	1800.00	1800.00	725.00
Sanctions (net)	650	2185.00	900	1805.00	1750	2650.00	2700.00	100.00
XC Series:	200		400	529.13	6000	0	3000.00	0
Indoor Series:		1915.00	2000	1315.00	2400	2360.65	2500.00	2897.07
Developmental Series:						1351.00	0.00	0.00
Outdoor Series:	7500	11666.00	10000	13220.00	13000	7822.00	7822.00	0.00
JO Advancement Fees		9356.75	5000	0.00		0.00	0.00	0.00
Region 2 JO XC Championship	15000	30412.00	0	0.00	6500	0.00	0.00	0.00
Miscellaneous			4000	3000	3500	3406.23	3500.00	0.00
Total Youth Athletics	49,550	88,984.75	48,200	51,101.13	70,950.00	58,024.88	21,322.00	3,722.07
Total Revenue	110,160	213,967.91	161,485	131,580.77	148,780.00	179,241.86	140,522.00	24,643.79

		--2012--	--2012--	--2013--	--2013--	2014	2014	2015	2015
EXPENSES		--Budget--	Actual as of 8/21	--Budget--	Actual as of 12/31	Proposed	Actual as of 11/14/14	Budget	Actual
Administration:									
Individual Membership Fees								31610.00	315.50
Awards Luncheon/Cater		2900	4331.75	4332	4286.29		3617	3700.00	3731.80
Awards		350	264.00	350	411.50		0.00	450.00	423.24
Bank Fees					1718.46		394.07	0.00	118.35
Merchant Fees Intuit Pymnt Soln/IMS Gateway					171.57		289.08	0.00	105.10
Global Crossings								0.00	117.61
Reordered checks								0.00	364.59
Third Party Insurance Outflow				150	125.00		0.00	0.00	0.00
National Sanction Fee Outflow			40425.00	449900	7190.00		6075.00	0.00	500.00
Coach Background Screening outflow								0.00	
Coaching Education:								0.00	
Law & Legislation								0.00	
Executive Committee:									
President		650		650	300		0	200.00	0
Vice-President		150		150				150.00	
Secretary		200	44.82	200	0		0	200.00	0
Treasurer		150		150				150.00	
Financial Secretary		100		100	0		0	150.00	0
Kelsey (National Office)							2508	4000.00	263.00
Newsletter		6500	2660.96	6500	4000	7900	2000	1000.00	0
Membership Management(Doreen's payment)		3000		3000	7928.38	7000	7000	7000.00	0
License Fees				0				0.00	
PO Box fee/Postage		460	400.05	460	443		194.09	200.00	0
Printing(luncheon bkts)		70		70	288.95		0	0.00	127.80
Equipment/Projector/Screen					1004.98		0	0.00	0
Sports Equipment								0.00	
Records/Equipment Storage/Software				0	317.89		52.99	0.00	0
Supplies(printer ink)		360	620.47	650	871.77		1190.65	600.00	61.46
Telephone/Fax		375	152.84	375	0		119.88	120.00	119.88
USATF Convention		3200	3046.42	3200	9118.20	14000	500.00	11000.00	0.00
Jesse Owens Banquet table					600.00	600	0.00	700.00	0.00
Convention Breakfast 2013							723.52	800.00	
Website		400		400		135	135.88	3000.00	2360.00
MAUSATF Annual Meeting					485	500	713.17	900.00	0
Workshop Outflow					1066.85	2100	0	1500.00	0
Rebates			95.00	100	0.00		0.00		0.00
Miscellaneous(Exec Committee Jackets)		700	755.00	800	1648.30		11256.87	3000.00	662.40
Total Administration		19,565	52,796.31	66,627	41,976.14	32,235.00	36,770.20	70,430.00	8,955.23
High Performance:									
Annual Awards		600	1471.00	1000	755.57	1000	0.00	12000.00	801.70
National Club Fees									
Individual Membership Fees		8000	13750.00	9500	7870.00	10500	7180.00	0.00	0.00
Organization Membership (X * \$25)		350	500.00		537.50	450	775.00	500.00	0.00
Indoor Series:									
Miscellaneous				125	125.00		0.00	0.00	0.00
Facility Rental		3500	2105.00	3180	1980.00		0.00	0.00	0.00
Awards		400		250	1205.00		0.00	0.00	0.00
Outdoor Series:									0.00
Facility Rental		3000	2300.00	1500	1800.00	2000	2250.00	2000.00	0.00
Miscellaneous		400		150	9.2	3500	0	0.00	0
Bib numbers							48.17	50.00	0
Timer							500	500.00	0
Trainer							225	225.00	0
Student helpers							300	300.00	0
Officials meals							203.38	225.00	0
Officials stipend							3162.5	3200.00	0
Laser rental							150	150.00	0
Awards				250		300	1212.92	1000.00	0
Travel Stipend				6000	0	4000	2000	2000.00	0
Promotional Merchandise(RW Clinic)				2500	125.00	1000	204.18	300.00	0.00
Miscellaneous (postage)		1000	964.47	0	0.00	2000	1247.21	400.00	49.00
Total High Performance		17,250	21,090.47	24,905	14,407.27	24,750.00	19,458.36	22,850.00	850.70

		--2012--	--2012--	--2013--	--2013--	2014	2014	2015	2015
EXPENSES		--Budget--	Actual	--Budget--	Actual	Proposed	Actual	Budget	Actual
Long Distance Running:			as of 12/1						
Individual Membership Fees		7250	12300.00	7250	6490.00	6500	7610.00	0.00	0.00
Organization Membership (1* \$25)		2050	2250.00	2050	1375.00	1400	1350.00	2050.00	25.00
Grand Prix: Club Cash Awards		3025	6050.00	3025	0.00	3025	3025.00	3025.00	0.00
Off-Road: Club Cash Awards		1500	1400.00	1500	600.00	1500	1400.00	1500.00	0.00
Awards & LDR Plaques		3375	474.40	3375	2881.76	4650	4842.11	3375.00	0.00
Postage		800	142.56	800	264.04	500	11.88	300.00	85.29
Printing		1100	310.15	1100	39.80	800	0.00	200.00	0.00
Office Expense		300		300	23.06	300	0.00	150.00	0.00
Phone,Fax plus		1000	154.24	1000	138.85	1000	151.09	250.00	0.00
AADP Travel		800	150.00	800	200.00	800	500.00	800.00	0.00
XC Awards								0.00	
LOC 2014 USATF CLUB					1500.00		3500.00	0.00	0.00
Club Travel Stipend		1500	1500.00	1500	1300.00	1500	0.00	1500.00	0.00
Scoring Software				0				0.00	
Miscellaneous			405.00	1000	595.00	6500	38.66	500.00	0.00
Total Long Distance Running		22,700	25,136.35	23,700	15,407.51	28,475.00	22,428.74	13,650.00	110.29
Officials:									
Annual Awards		75	43.46	75	0	75	76.4	75.00	45.88
Certification Fees (*15)		1125	360.00	1500	1905.00	150	390.00	165.00	60.00
Clinics		1600	1271.75	1500	950.93	1000	450.97	1000.00	1000.00
Equipment Replacement				1500		100			
Individual Membership Fees		2250	2537.50	1000	1270.00	100	2130.00	0.00	0.00
Postage		400	137.45	400	293.68	100	162.10	175.00	4.99
Supplies		200	27.52	150	189.81	160	169.74	170.00	0.00
Printing/copying		200		200		50	0.00	50.00	
Rulebooks		1000	838.25	1000	561.45	350	355.59	225.00	0.00
Facility Rental - Meetings		500	500.00	500	848.89	1000	642.88	2000.00	0.00
Speakers stipend							520.00		
Speakers meal							184.87		
Officials Clothing							872.85		984.00
Miscellaneous					98	100	115	150.00	0
Total Officials		7,350	5,715.93	6,325	6,117.76	3,185.00	6,070.40	4,010.00	2,094.87

Youth Athletics:									
Annual Awards	1500	732.00	1000	1358.48	1600	0.00	1400.00	0.00	
Equipment/Clothing	2500	1633.26	2000	489.72	4500	1757.59	489.00	0.00	
Individual Membership Fees	12500	16237.50	14000	14270.00	10050	18550.00	0.00	0.00	
Organization Membership (x * \$25)	600	735.00	700	1512.50	550	900.00	1500.00	0.00	
XC Series:	200		700	810					
Facility Fees(Assoc Championship)Course setup)					100	100	100.00	0.00	
Facility Fees(Region 2)					200	100	0.00	0.00	
Officials(Assoc Championship)					1250	1215	1600.00	0.00	
Officials (Region2)					1750		0.00	0.00	
Bib Numbers					100		0.00	0.00	
Timer (Assoc/Region2)					2200	544	544.00	0.00	
Hotel rooms(Assoc/ Region2)					3000	160.55	0.00	0.00	
Trainer/Ice (Assoc Champs/Region2)				107.51	2100	122.5	150.00	0.00	
Officials meal(Assoc Championship)					200	83.21	0.00	0.00	
Officials meal (Region2)			46.28	450		0	75.00	0.00	
Indoor Series:Facility Fees		2926.29	3500	1750.00	2000	2000.00	2000.00	1450.00	
Officials meals/paper and plastic products			9000	560.88	275	258.85	300.00	280.20	
Officials stipend			0	1170.00	1820	1820.00	1800.00	1875.00	
Timer			0	1000.00	1000	1000.00	1100.00	1100.00	
Hip Numbers	0	0	0	0.00	96	95.95	0.00	0.00	
Trainer			0	150.00	225.00	225.00	250.00	0.00	
Developmental Series:Facility fees					0.00	0.00	0.00	0.00	
Officials meals					250.00	225.00	0.00	0.00	
Officials stipend					1350.00	1350.00	0.00	0.00	
Timer					1100.00	1100.00	0.00	0.00	
Trainer					175.00	175.00	0.00	0.00	
Outdoor Series:Facility Fees June	5000	11130.05	0	5050	5050	5050	5050.00	0.00	
Officials meals 2days			0	2257.4	1850	1834.38	2300.00	0.00	
Officials stipend			0	8400	8325	8325	8400.00	0.00	
Hotel rooms(Assoc. Championship)					675	670.34		0.00	
Timer			0	3184.25	2200	2187.5	2300.00	0.00	
Tents & Laser Rental			0	4796	4700	4650	4700.00	0.00	
Bib Numbers/Hip numbers				95.29	100	406.7	100.00	0.00	
Trainer			0	1200	850	840	900.00	0.00	
JO Region 2 2014 XC Championship	20000	39318.84	0	0	0	0	0.00	0.00	
Supplies (Hy-Teck/ink)		100.46	300	529.81	500	499.61	500.00	0.00	
Printing			0	29.50	75	0.00	35.00	0.00	
Postage			0	28.60	25	7.35	160.00	0.00	
.22/.32 Blank shells						881.39	900.00	0.00	
Miscellaneous(mileage/labels)		334.14	600	681.63	550	1180.43	1000.00	0.00	
(Assoc XC mileage/Region 2 banners)								0.00	
(Region 2 outdoor expenses)						738.05	0	0.00	
(wristbands/youth travel stipend/water)								0.00	
Total Youth Athletics	42,300	73,147.54	31,800	49,477.85	61,241.00	59,053.40	37,653.00	4,705.20	
Total Expenses	109,165	177,886.60	153,357	127,386.53	149,886.00	143,781.10	148,593.00	16,716.29	
Net Income	995	36,081	8,128	4,194	-1,106.00	35,460.76	-8,071.00	7,928	

Hello Kisha,

Here's my report for Youth.

Indoor went well; we had to push everything back approximately an hour due to the weather, but we had 200 athletes that attended.

I would like to thank all the Committee Members who made the meet run well specially the officials.

Widener University is re-doing their track this summer; I had to look for a new site. Anyway, here are the dates that I have for 2015 outdoor season.

I also wanted to thank the officials who went down to the National Indoor Meet who represented Mid-Atlantic: Earl Edward, Cynthia Young, Kisha Vough, Andrea, Angie, Wayne Hassler, Joe, and me.

Here are the dates for 2015 outdoor season:

We cancelled the Preliminary Meet on April 11; we could not have Lincoln High School.

Association Outdoor Meet June 20-21, 2015, at Moravian college

Region 2 July 6-12, 2015, at Slippery Rock University

National Meet at July 27-August 2, 2015, at Jacksonville, Fl.

Youth National June 30-July 5, 2015, at Lisle, IL.

Jr Championship June 25-28, 2015, at ?

IAAF World Youth Championship July 15-19, 2015 at Cali, Columbia

XC for the association November 7, 2015, at Belmont Park

XC Region November 21, 2015, at ?

XC National December 12, 2015, at Albuquerque, NM

Nelson